

OVERVIEW AND SCRUTINY COMMITTEE

10th September 2013

SCRUTINY TASK GROUP RECOMMENDATION MONITORING PROCESS

Relevant Portfolio Holder	Councillor John Fisher, Portfolio Holder for Corporate Management
Portfolio Holder Consulted	No
Relevant Head of Service	Claire Felton, Head of Legal, Equalities, and Democratic Services
Ward(s) Affected	No specific ward relevance.
Non-Key Decision	

1. SUMMARY OF PROPOSALS

This report explains the Committee's existing approach to monitoring approved scrutiny task review recommendations.

2. RECOMMENDATIONS

The Committee is asked to RESOLVE

the most suitable approach for monitoring approved scrutiny task review recommendations.

3. KEY ISSUES

Background

- 3.1 At its meeting on 13th August 2013, the Committee agreed that it would review the current process for monitoring the implementation of approved recommendations made by scrutiny Task Groups.
- 3.2 The Council's Constitution currently states that "the Overview and Scrutiny Committee will review implementation of recommendations made in any report not sooner than twelve months after consideration of its report by the Executive Committee." This is intended to give Officers sufficient time to fully implement the approved recommendations of each scrutiny task review.
- 3.3 There have been previous instances whereby Members have received monitoring report updates on approved Task Group recommendations prior to twelve months elapsing. In 2012, for example, the final report of the Increasing Rates of Recycling Task Review included a specific recommendation that the Overview and Scrutiny Committee would receive an update report six months after the recommendations were approved by the Executive Committee.
- 3.4 The Committee can recommend that the Constitution be amended to bring forward monitoring reports for all scrutiny task review recommendations from the current twelve month point after they have been approved by the Executive Committee,

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however Members should be minded to give Officers sufficient time to implement the recommendations in order to provide a more complete monitoring report for Members' consideration.

Financial Implications

- 3.5 There are no direct financial implications directly relating to this report.

Legal Implications

- 3.6 There are no legal implications directly relating to this report.

Service / Operational Implications

- 3.7 There are no direct service or operational implications that have been identified for this report.

Customer / Equalities and Diversity Implications

- 3.8 No direct customer or equality and diversity implications have been identified for this report.

4. RISK MANAGEMENT

- 4.1 No risks have been identified.

5. APPENDICES

There are no appendices.

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